

## 150.213 Porch, Deck, Garage or Shed Installation or Replacement

### A) Permitting

- a. Submit a Zoning Permit Application to Village Clerk (with fees and deposit).
- b. The application materials shall include a Floodplain and Storm water Pollution Prevention Acknowledgement Form.
- c. Submit neat drawings of proposed work.
- d. Provide a layout drawing including property lines and building locations.
- e. Provide details of footings, building elevations (may be from manufacturer literature, contractor plans etc.) and materials.
- f. The Zoning Inspector reviews the application.
- g. There is no need for a separate permit for a structure that was shown and approved as part of an overall site plan review application.
- h. If the structure is more than 200 square feet, the applicant is to obtain a Building Permit from Summit County. Portage County does not issue building permits within the Village.
- i. If the project will involve flow to an existing or proposed on-site sewage or septic system, the applicant must provide an approval from the either the Portage County or Summit County Health Department, as applicable.

### B) Village Fees

- a. Zoning Permit Application fee required.
- b. Deposits are required to cover direct costs to the Village and provide money for the Village to correct sub-standard or incomplete work (within the R/W). Refer to the Village *Permits and Approvals Fee Schedule* for application and deposit fees.
- c. Deposits may be increased by the Village for complicated or larger projects.
- d. Unused deposits as determined by the Village will be returned upon the Village's approval of the work.

### C) Village Standards

- a. The general requirements of Chapter 150 of the Village Code apply to all work covered by this section.
- b. Refer to district regulations (R-1, R-2, CB etc.) for district specific regulations and standards.
- c. The contractor performing excavations within the Village is required to contact OUPS, OGPUP, 811 or individual utilities as required to locate and protect underground facilities. Record drawings are not exact and care should be used when excavating near utilities shown on plans or marked in the field. The Village should be contacted directly for the location of storm sewers.
- d. If the proposed structure encroaches on wetlands, riparian setbacks or floodplains, the Zoning Inspector may involve the Village Engineer to coordinate additional construction limitations and permitting requirements.
- e. Decks and porches shall be in proportion to the main structure.
- f. The structures and associated grading shall not direct run-off to neighboring properties.

- g. Submittals for improvements in zoning districts that employ cohesive layout, design, aesthetic and architectural standards to achieve an inherent look or feel will be subjected to a higher level of architectural and design review to ensure compliance with the definition of the zoning district and maintain the character of the area that current occupants support and expect (e.g. PUD's and Central Business District).
- h. Comply with Summit County Building Department standards.
- i. Disturbed areas shall be repaired as needed to ensure full germination within 60 calendar days.

D) Inspections

- a. Provide the Village a one week notice of work to allow a pre-installation inspection of the proposed layout and impacts on neighboring properties.
- b. The Summit County Building Department is responsible for construction inspection.

# VILLAGE OF MOGADORE ZONING PERMIT

135 S. Cleveland Ave., Mogadore, OH 44260  
Phone: 330-628-4896 Fax 330-628-5850



DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_

LOCATION OF WORK: \_\_\_\_\_

TYPE OF CONSTRUCTION: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_

ANTICIPATED START DATE: \_\_\_\_\_ ANTICIPATED COMPLETION DATE: \_\_\_\_\_

VILLAGE COMMENTS: \_\_\_\_\_

APPROVED: \_\_\_\_\_ PERMIT #: \_\_\_\_\_ DATE: \_\_\_\_\_

FEE: \_\_\_\_\_ DEPOSIT: \_\_\_\_\_ PAID: \_\_\_\_\_

INSPECTED: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTE: VILLAGE INSPECTION FEES AND RESTORATION DEPOSIT MAY BE REQUIRED. INSPECTION FEES AND RESTORATION DEPOSIT ARE BASED ON THE TYPE AND DURATION OF THE WORK BEING PERFORMED.

Application is made for a zoning permit within a Village limits as indicated and in accordance with the following conditions:

1. The applicant agrees to keep this permit on the work site and notify the Village a minimum of 48 hours in advance of any work. The applicant also understands that it is solely responsible to notify OHIO811 a minimum of 48 hours in advance of any excavation. Building permit cards must be displayed on the street side of construction site at all times. The Summit County Building Department will perform all inspections (330-926-2414). No Construction can commence until a building permit is issued by Summit County. Upon building completion, a certificate of occupancy must be issued by the county prior to occupancy of the structure.
2. Applicant will acquire an approved Zoning Permit from the Village prior to applying for a Building Permit from Summit County.
3. If the property is currently or will be served by an on-site septic system, the applicant must provide a copy of the appropriate county health department approval of the existing or proposed system.

APPLICANT SIGNATURE: \_\_\_\_\_

**VILLAGE OF MOGADORE**  
**Floodplain and Stormwater Pollution**  
**Prevention Acknowledgement Form**  
135 S. Cleveland Ave., Mogadore, OH 44260  
Phone: 330-628-4896 Fax 330-628-5850



**FLOODPLAIN**

Is the proposed structure, associated earthwork, non structural fill or grading or storage of equipment/material to occur in an area defined as a "Special Flood Hazard Area"? \_\_\_\_\_  
(Yes / No)

Refer to the Flood Insurance Rate Map. Areas with blue hatch on the flood maps are Special Flood Hazard Areas. If yes, contact the Village for development requirements/limitations and a Special Flood Hazard Area Development Permit Application. Higher quality mapping is available if proposed work is close to a Special Flood Hazard Area.

**STORMWATER POLLUTION**

Will the project disturb one (1) or more acres? \_\_\_\_\_  
(Yes / No)

If one (1) acre or more of land is disturbed as a result of the project, a Stormwater Pollution Prevention Plan (SWPPP) must be prepared. The SWPPP must be submitted to and approved by the Village prior to any excavation or stripping of soil. The cost and responsibility associated with obtaining an approved plan as well as maintaining erosion controls measures to the satisfaction of the Village shall be borne by the developer. If the developer does not install and maintain stormwater pollution control measures to the satisfaction of the Village, the Village reserves the right to halt work until deficiencies are addressed to the satisfaction of Village. All application, review and inspection fees or fines that the Village, County or EPA charges to the development shall be the responsibility of the owner/developer or contractor as appropriate.

(Note: A project, which will disturb several acres, shall not be broken into smaller "phases" to avoid installing storm water pollution prevention techniques. For the purposes of the stormwater pollution requirements, the project shall include the long-term development as well as short-term construction.)

\_\_\_\_\_  
Witness (*Print Name*)

\_\_\_\_\_  
Owner/Developer (*Print*)

\_\_\_\_\_  
Witness (*Signature*)

\_\_\_\_\_  
Authorized Representative (*Print Name*)

\_\_\_\_\_  
Authorized Representative (*Signature*)

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Contact Email